



10-1-1991

Heafey Headnotes, Vol. 1, No. 2

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Santa Clara University - Heafey Law Library, "Heafey Headnotes, Vol. 1, No. 2" (1991). *Heafey Headnotes*. Paper 2.
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SANTA CLARA UNIVERSITY

HEAFEY HEADNOTES

Published by the Law Library for the Law School Community

Volume 1 No.2

October, 1991

LIBRARY AUTOMATION REACHES A MILESTONE NEXT MONTH

by Aquinas Tambimuttu

A major milestone in the law library automation project will be reached in the third week of November when some law school

administrators and faculty, student representatives, and the law library staff are invited to search



a test version of the On-line Public Access Catalog (OPAC) component of OSCAR (On-line Santa Clara Automated Retrieval).

"The test version will have approximately 20,000 titles from the law, Orradre and science libraries", said Fred Gertler, Systems Implementation Librarian at Santa Clara, adding that by comparison, the production system, when all the information is loaded, will have approximately 350,000 titles representing more than 600,000 items -- the collections of all three libraries on campus.

Gertler explained that the discrepancy in the number of titles and the total number of items is due to the numerous

titles that have several volumes and copies.

During the week of Nov.18, the invitees can conduct searches and view results from any of the libraries, asserted Gertler.

Mary Hood, the Associate Director of the Law Library, said, "This test of the partial database is the critical prerequisite to authorizing the tape loading of the production database."

The tape loading involves the placement of the magnetic tape, which has all the bibliographical information, in the platform of the computer.

Gertler and Hood think that OPAC will be available to the Santa Clara community in early 1992.

The introduction of OPAC at the library will be followed sometime later in 1992, by the introduction of the circulation control module which will facilitate the check-out and check-in of materials. It will also provide the up-to-the-minute status of the title being searched: available, checked out, overdue, etc.

(Continued on p.2)

HEAFEY LAW LIBRARY
SANTA CLARA UNIVERSITY
SANTA CLARA, CALIF. 95050

"Various committees composed of staff from all the libraries are meeting regularly to facilitate the transition to the OSCAR," said Hood.

For example,

- * The Index Committee is determining the manner in which records will be indexed and retrieved.
- * The Display Committee is working on the layout of the information and the text for the informational and help screens.
- * The Patron Data Committee is coordinating its efforts with other campus departments, such as human resources and student records, in building a database of the names of faculty, students, and staff on campus, along with other pertinent information on them. The circulation committee will use this information to determine the rules for what materials can be checked out and for how long.

Gertler said that during the "testing of the test database," the members of the Index and the Display Committees will be heavily involved in ascertaining whether the displays on the terminals conform to specifications.

Gertler hopes to have some feedback from faculty, staff and student representatives who use the test database of the on-line public access catalog.

In June, the university signed a contract with Innovative Interfaces Inc. of Berkeley, to install the library automation system at Santa Clara.

"An important feature of the system

from Innovative Interfaces is that it tries not to come up with a negative response," said Hood, adding that if the information keyed in by a student or professor is incorrect (wrong name of author, typographical errors, etc.), the system will come up with selections which might include the book being searched.

INAUGURAL ISSUE WAS INFORMATIVE AND ENTERTAINING, SAYS DEAN

Dean Uelman of the Law School in a letter to HEAFEY HEADNOTES states:
"Congratulations on the publication of the inaugural issue of HEAFEY HEADNOTES. I found it very informative and entertaining. This will be an excellent way for the Law School community to gain greater appreciation for the fantastic job that our library staff does."
(Editor's note: The inaugural issue was published in April this year.)

DO NOT RE-SHELF BOOKS

Please do not re-shelve any books, or the newspapers which are shelved in the second floor Folio section. After use, place books and newspapers on a book-cart. Newspapers on sticks in the Toso Reading Room may be put back on the newspaper-rack in the reading room.

BAR-CODING OF BOOKS COMPLETED AHEAD OF SCHEDULE

by Aquinas Tambimuttu

The bar-coding of law library books, the first major stage of the library automation project, was completed way ahead of schedule this summer.

The coding project involved placing a code, similar to the ones found on grocery items, in each of the more than 110,000 hard-bound volumes and videos in the library.

In just four days 108,586 books and videos were bar-coded, said Regina Wallen, Director of Technical Services at the library, who coordinated this project. Based on current literature on the subject, Wallen had hoped to code just 70,000 books during the 5-day shut-down of the library from May 20 through May 24.

Wallen attributed the swift completion of this enormously time-consuming project, in part, to the large number of non-circulating books in the library which required only one bar-code each. Circulating books required two bar codes each-- one on the book and one on the check-out card.

By the end of this year, Wallen expects to have completed the project that is linking the machine-readable records of books acquired before 1978 to RLIN (Research Libraries Information Network)-- which means that within a couple of months, the law library's complete collection of catalog records will be available to several hundreds of academic, corporate, and private libraries nationwide which subscribe to RLIN.

Since 1978, however, a partial record of the library collection, mainly of titles acquired since 1978, has been available to RLIN subscribers nationwide.

SAVE SLIP REQUIRED TO HOLD BOOKS FOR FUTURE USE

Students and faculty who wish to "save" books left on study carrels or tables in the library for future use should get a Book Save Slip from the circulation desk and place the slip on the books. A total of 8 books may be held in this manner by one person. All books not in immediate use and without a Save Slip will be re-shelved.

Books with Save Slips will be re-shelved on the date indicated on the slip -- approximately 3 days after issue of the slip.

An extension on the Save Slip can be obtained at the circulation desk.

"In-library use books" from the reserve room, however, cannot be held under a Save Slip overnight.

Handwritten notes, placed on books, which request that the books not be re-shelved are not valid Save Slips.

LIBRARY STAFF SWEEPS TWO PRIZES IN OPAC CONTEST

A solitary brain-storming session to produce "a catchy word" that linked Santa Clara and the on-line public access catalog to be installed in the libraries at Santa Clara produced the acronym OSCAR (On-line Santa Clara Automated Retrieval), earning Marilyn Dreyer a \$50 gift certificate from the campus bookstore. Dreyer is a Library Specialist in the Cataloging Department.



The two runners-up were SHERLOCK-- which sought to draw a parallel between the deductive powers of the fictional British detective and the functions of the on-line catalog, and MINERVA-- which sought to confer upon the on-line system the wisdom of the ancient Roman mythical virgin goddess.

Law School graduate Susan Swain (May 1991), and the Vice President for Academic Affairs Steve Privett, S.J., sent separate submissions of the name SHERLOCK. MINERVA was submitted by Aquinas Tambimuttu, Library Specialist, in the Circulation Department.

Each of the three runners-up received a \$25 gift certificate from the campus bookstore.

The contest generated over 230 entries from faculty, staff and students at Santa Clara.

SELECTED RECENT ACQUISITIONS compiled by Lynn Snyder

Aerial Piracy and Aviation Security.
Kluwer Academic Pub.

Bolick. Unfinished Business: A Civil Rights Strategy for America's Third Century. Pacific Research Inst. for Public Policy.

Clubb. United States Foreign Trade Law.
Little, Brown and Co.

Crawford. The Persuasive Edge: winning psychological strategies and psychological tactics for lawyers.
Wiley

Dees. A season for justice: the life and times of civil rights lawyer Morris Dees. Maxwell Macmillan.

Dempsey. Law and Foreign Policy in International Aviation. Transnational Publishers.

Denney. Action Steps to Marketing Success. (ABA pkg. plan)

Denney. Keeping Happier Clients: how to build and improve client relations. (ABA pkg. plan)

Doyle. Searching the Law, the States: a selective bibliography.

Drug Testing in the Workplace: an ABA satellite seminar.

Farber. A History of the American Constitution. West.

Fried. Order and Law: arguing the Reagan revolution.

Galloway. Justice for All?: the rich and the poor in Supreme Court History. Carolina Academic Press.

Garner. The Elements of Legal Style. Oxford University Press.

Goldman. Settling for more: mastering negotiating strategies and techniques. BNA.

Hillman. Law Firm Breakups: the law and ethics of grabbing and leaving. Little Brown & Co.

How Congress Works.--2nd ed. Congressional Quarterly.

Immigration Briefings. Fed. Pub.

Israeli Criminal Procedure Law. Rothman.

Kalman. Abe Fortas: a biography. Yale University Press.

Katzmann. Inside the Criminal Process. Norton.

Kiss and Shelton. International Environmental Law. Transnational Publishers.

McGoldrick. Human Rights Committee: its role in the Development of the International Covenant on Civil and Political Rights. Oxford University Press.

Physician's Survival Guide: legal pitfalls and solutions. National Health Lawyers Association.

Presser. Piercing the Corporate Veil. Clark Boardman.

Ratio Juris. Basil Blackwell Ltd.

Refusal of Treatment Legislation--1991. Society for the Right to Die.

Sanford. Libel and Privacy. Prentice Hall.

Shapo. Writing and Analysis in the Law. Foundation Press.

Simon. The Antagonists. Simon & Schuster.

Tysse. The Immigration Reform and Control Act of 1986. National Foundation for the study of Employment Policy.

VerSteeg. Essential Latin for Lawyers. Carolina Academic Press.

Wilder. Defining the Legal Parent-Child Relationship in Alternative Reproductive Technology.

Yale Journal of Law and feminism. Hein.

Zeese. Drug Testing Legal Manual: guidelines and alternatives. Clark Boardman.

HEAFEY HEADNOTES

Aquinas Tambimuttu
Editor
Norman Davidson
Production Manager

This newsletter is published periodically.

(More news on the next page.)

FROM THE SUGGESTION BOX



Is there something wrong with the air conditioning system? The conference rooms are generally too hot.

Our air conditioning system is really three systems. One from our original Heafey, circa 1963; one from our original addition, circa 1973; and one from our new Heafey, circa 1988. The three systems work together.

There are several reasons why the conference rooms area of the library has hot spots. (1) The afternoon sun beats down on this area. (2) This area is in the original part of the library and has the oldest part of the air conditioning system.--For these reasons we had mini blinds installed in those rooms.

The latest heat wave in the library was due in part to equipment failure at the time of the electrical storm in September. During that time the system was totally off. We have been assured that the problem has been corrected.

How about posting a prominent sign right where people will see it when they come into the library: regarding noise level?

We have posted signs in various parts of the library asking patrons to be quiet. There are some areas - around the circulation desk and the reference desk for example - where business is

conducted. These areas tend to be busy and are more noisy than other more remote areas of the library.

(The Suggestion Box is on the Circulation Counter near the exit gate.)

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