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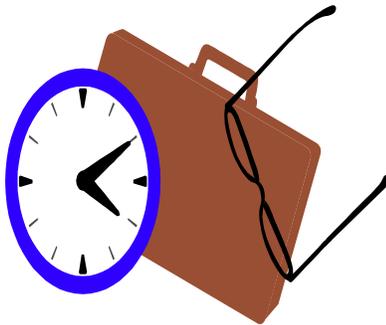
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HEAFEY HEADNOTES

March 2001

Volume 11 Issue 3



Library Expands Regular

The Law library staff is always on the look out for ways to make the library more user friendly. One way to make the library and its resources available to meet the needs of users is to expand hours. So, beginning in early February the library began opening at 9:00am on Sundays an hour earlier than before.

Before the additional hour on Sunday the library was open 105 hours a week. The library is staffed at all times by at least two members of the Public Services staff who are responsible for opening and closing the library.

Though the library has begun opening earlier on Sundays, holiday hours previously set will remain unaffected. On Easter Sunday, April 15, for instance the library will be open 10am-6pm. On Good Friday (April 13) the library will be open 9am-9pm. The library is open every holiday with the exception of Christmas, Thanksgiving Day, and New Years' Day. Hours on some holidays are abbreviated because the library has determined through use statistics that there is no need to be open later, as well as looking where the holiday falls in relation to key Law School events, such as exams and the reading period.

If you have questions about library hours you can either call the Circulation Desk at ext. 4072 or visit the library's course page on CLARANET at :<http://claranet.scu.edu>. (See page 2 for more information about CARANET)



In This Issue:

CLARANET TIPS.... P.2

OSCAR TIPS.....P.2

COMPUTER LAB
HOURS, PRINTERS....P.2

FROM THE
SUGGESTION
BOX.....P.3

LIBRARY
ENVIRONMENT....P.5



LAW LIBRARY ELECTRONIC

CLARANET

- The password for the exam page is : **cardozo**
- Not every professor has exams available on-line in the exam file.
- Currently old exams up to 1993 are available on CLARANET. Eventually, exams back to 1991 will be available on CLARANET- the exam file in the library goes back to 1954.
- The **“Exam Return and Review list”** has been posted on CLARANET by the Faculty Support Office, on their course page.

Questions about CLARANET? Contact the Reference Desk (ext. 4452) or the Circulation Desk (ext. 4072)



OSCAR

LOCATION IS IMPORTANT:

The library is divided into eight shelving locations. They are:

- Reference**
- Stauffer Collection**
- California Collection**
- Stacks**
- Periodicals**
- Microform Collection**
- Index Tables**

The same call # can be found in different locations. Make sure you find the location on the full screen display so you go to the right shelving location. Maps of the library and the shelving areas are available at the Circulation Desk.

Also check the “status” of the item you’re looking for. If there is a date listed under status on the screen the item is checked out. Please come to Circulation if you’d like a hold placed on the book. If the status says: “check shelves” and you are unable to find the item please come to the Circulation Desk and ask that a search be placed. The staff will look for

The Circulation Staff will look for the item and notify you when it is found.

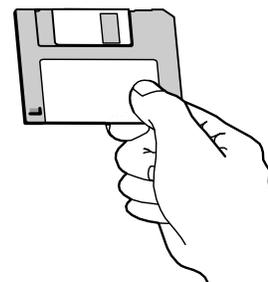
Computer Labs

- The three computer labs close 15 minutes before the library. Printing must be done by the time the labs close. Lab hours are:
M-Thurs: 8am-11:45pm
Fri. 8am-9:45pm
Sat. 9am-9:45pm
Sun. 9am-11:45pm

- Printing is available in all the labs. The printers for Toso and Ruffo Labs are located inside the labs.
- The network printer for DiNapoli Lab is located near the CD-ROM stations by the Reference Desk.

- Please report any viral infections of the computers you notice to either Reference or Circulation.

- Software and hardware assistance is available from the Law School Computing Services office located in Heafey Room 200, phone: ext. 5316, or ext. 4677.



From the
Suggestion Box.....
[located at the



By Mary
Hood,
Associate
Director.

First, if you are going to make a suggestion please date it. Although a signature is not required, if you sign your suggestion it would help us to get back to you directly if necessary. You may submit suggestions, comments, or questions in the suggestion box located at the circulation desk, through the "Make a suggestion" feature on OSCAR, directly to staff, or via email.

The suggestions most recently submitted to the library fall into three main categories.

1.) **Library hours**

This comment was received in response to the library expanding its operating hours on Sundays from 10:00 a.m. to Midnight to 9:00 a.m. to Midnight beginning on 4 February 2001.

Comment:

That's great that you have decided to extend the library hours.

But if you are willing to spend the money to do so, extend it in the evening. Instead of

opening earlier on a Saturday morning, stay open later Sunday night (when everyone's homework is backed up and due the next day).

Reply:

The law library's new regular semester schedule is: Monday-Thursday, 8am-Midnight; Friday, 8am-10pm; Saturday, 9am-10pm; Sunday, 9am-Midnight.

Over the years the library's hours have evolved in response to student needs and staffing resources. For example for many years the library's hours were 8:30am-Midnight, Monday-Friday; 9am-5pm on Saturday; Noon to Midnight on Sunday. We changed the hours to 8am-Midnight, Monday-Friday; 9am-8pm on Saturday; 10am-Midnight on Sunday. For the last few years we have reworked our regular schedule so that on Friday we are open 8am-10pm and on Saturdays we are open 9am-10pm. Due to staffing changes, we are now able to add the additional hour of library service on Sunday. However, because of staff shifts, the need to manage lunches and breaks, and the fact that we only have one full-time staff person and limited student staff, on duty from 6:00 pm – Midnight,

we are not able to stretch the staff we have to cover later hours of operation, except for the limited time during finals. For security and safety reasons we do not like to keep the library open with only one employee on duty at night.

We recently conducted a survey of law school library hours throughout California. SCU's hours are among the most generous in the state. There are some libraries that open earlier, at 7:30 am, but none are open later than midnight. To see the results of the survey, go to the following link on ClaraNet: <http://claranet.scu.edu/coursepage.asp?cid=196>

Some of you may be aware that we conduct population counts on a daily basis. We use this information, especially on holidays, to predict what hours we need to be open. But the counts differ from year to year depending upon a number of variables. Thus while somewhat useful, these counts are not the single determining factor in planning our hours. Staff is supposed to take a population count at the end of each day to determine how many people are in the library at closing. I have also asked staff to keep track of how many people are waiting to come into the library at opening. This information assisted us in determining to open the library earlier on Sundays. (Continued on page 4)

Suggestions

(Continued from page 3)

2.) Noise in the Library

Question:

Is there one single person who works in this library who knows what a “library voice” is?

Reply:

Yes staff is aware of what a “library voice” is. However, the level of noise in the library, especially around the service desks, generates comments. The staff tries to keep the sound levels down, but sometimes we forget and sometimes we have patrons who forget to keep their voices down. Part of the problem is due to the design of the building so that sound from the main reading room, especially from the service desks, carries throughout the library.

In an attempt to address some of the noise issues, during our last renovation project, the reserve room copiers were relocated from an open location where course reserve materials are now shelved to the more enclosed space in Stauffer. This had a dual effect. One, the main reading room became much quieter. Second, because of the decrease in “white noise”, noise from the service desks became more noticeable.

more noticeable.

Also as part of the renovation project, some study carrels were relocated away from the reference desk. However, with the redesign of both the reference and circulation areas, the service desks were made more prominent in the main reading room with the unforeseen result of added noise to the library environment.

One aspect of the service desks is that business is transacted with accompanying conversations. This will not change. The library staff and the library’s patrons need to communicate. Thus the study areas adjacent to the service areas are never going to be quiet study areas. However if you believe the noise is excessive please let the staff know. If you don’t want to directly talk to the staff, use the phones in the copy rooms to call the desk and let us know. Or you can email me at mhood@scu.edu with the specifics. As part of our ongoing concern with the noise levels in the library, the staff is exploring possible solutions to minimize sound at the service desks.

3. Lights in the library

Question/Comment:

Some lights need to be changed at various spots in the library - many of the lights “flicker” like a strobe light, thus making it hard to read. Also, some of the lighting

fixtures on the far end of the second floor make a rattling noise that is very distracting. Other students had commented on these lights last spring. I’m surprised the problem wasn’t resolved during the summer. These are some ideas to make the library a nicer place to study. Thank you!

Reply:

The library staff has an ongoing agreement with campus facilities staff. They are supposed to come to the law library once a week to replace lights throughout the library. This agreement has been ongoing for several years. For lights in difficult to reach areas, the replacement is done during vacation times due to the special equipment needed. In addition, the library staff keeps track of problem light fixtures and informs the facilities staff about them. From time to time, due to staffing changes in the facilities department, we experience slow downs in the light replacement effort. Last summer was such a time. At this time, I believe, all (or at least most) of the lights are functioning properly.

(Continued on page 5)



Suggestions

(continued from page 4)

Regarding the "rattling" light fixtures on the second floor, we are aware of the problem. The noise is not due to the light ballasts, but is attributed to the interaction of the HVAC system with the light fixtures. With facilities staff we are trying to determine a workable solution. I have been informed that there is to be a light replacement project scheduled for this summer, primarily for power efficiency. The details have not been worked out as to the scope or timing of this project. And as with all such projects it is subject to the vagaries of financing. However, I hope we will be able to address some of noise problems associated with the current light fixtures.

Heafey Headnotes is the bi-semester publication of Heafey law Library for SCU law students, faculty and staff, and friends of the library.

Editor/publisher:
Kevin Schweikher,
Circulation
Department

Technical Assistance:

DEFECTIVE ACCESS CARD?

If your ACCESS card has a smeared, unrecognizable picture on the front, or the black print or barcode is unreadable, it's because of a processing defect. Please take the card to the ACCESS office in the Benson Center and they will

ACCESS CARD OFFICE:

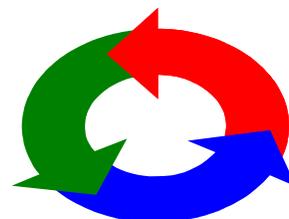
BENSON, ROOM 106
ext. 1647

Hours:

Mon. & Thurs: 8:30am-7:00pm
Tues., Wed., Fri.: 8:30am-5:00pm

**Heafey Micro-Climates,
or why is it so hot in the Ruffo lab?**

The extremes in temperature often experienced in the library, too hot in one area while too cold in another, is something the library has been dealing with and attempting to resolve since the last renovation of the library in 1988. Part of the building is controlled by an older HVAC system while part of the building is controlled by a more sensitive newer system. The two systems at times fight with each other. This problem not only affects temperature in the library but in the Heafey administrative and faculty offices as well. Replacement of the system is costly. Over the last several years the law school and library have been investigating the best way to economically replace the system. In the meantime all that can be done are quick fixes. When the library staff are notified about temperature problems campus facilities is notified that the system needs adjustment.



A PEEK OVER OUR SHOULDERS



A glimpse of what the library staff is currently reading.
By Diane Cascio

Andrew Gurthet, librarian in the Reference Department, has three hours per day of uninterrupted reading time – his commute. He fills this time with a combination of photography books borrowed from Orradre Library and classics purchased from the campus bookstore. His wife claims that if a book is less than one hundred years old Andrew won't read it.

Andrew is a big fan of **Willa Cather**, and especially recommends **O Pioneers!**, and **My Antonia**. He re-reads **Walden** by **Henry Thoreau** on a regular basis for the insights into living a simpler life and creating harmonious relationships between people.

Here are three of Andrew's recent reads that come highly praised: **McTeague : a Story of San Francisco** by **Frank Norris**. This novel is set on Polk Street at the turn of the last century and, according to Andrew, contains "the best ending I've ever read in my life!" **The Immoralist** by **Andre Gide** is set in the south of France and northern Africa and was scandalous in its day because it features a gay protagonist. The novel has a wonderful sense of place. Andrew is currently devouring **Babbitt** by **Sinclair Lewis**. This examination of middle class life in the 1920's is still fresh today. Whatever you do, don't tell him how it ends. Andrew wants to be surprised. All of these books can be borrowed from Orradre Library.

Acquisitions Specialist **Mary Sue Crawford** is interested in exploring and developing her creativity. Along the way she has turned to craft books, self-help books, books about improving communication, and even magnetic poetry. She is currently working through **The Artist's Way: a Spiritual Path to Higher Creativity** by **Julia Cameron**. This book, subtitled a course in discovering and recovering your creative self, has helped Mary Sue to develop a totally unexpected gift for writing poetry. She also visits an internet poetry chat room where she can read a wide range of works by other writers as well as submit her own material for encouragement and criticism.

Other than the **Bible**, the best book Mary Sue has ever read is **Don't Sweat the Small Stuff...and It's All Small Stuff** by local lecturer and stress consultant **Richard Carlson**. This small book contains one hundred short chapters filled with specific strategies for accepting life as it is at any given moment. Mary Sue loves the peaceful, common sense perspective that Carlson brings to everyday problems.

