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## Heafey Headnotes, Vol. 10, No. 4

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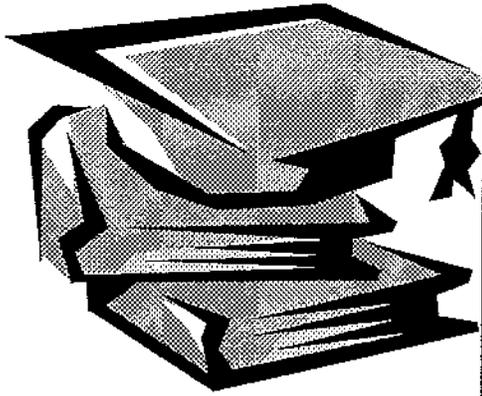
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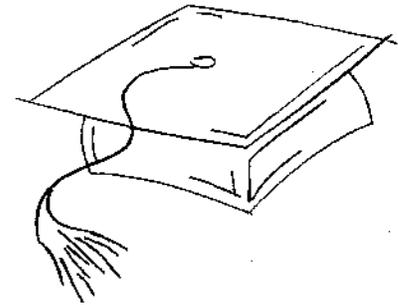
# HEAFEY HEADNOTES

May 2000

Volume 10 Issue 4



## Library Privileges After Gradu- ation.



### Subsequent Bar Exams:

If you were not a successful "first-time taker" of the Bar, access to Heafey is denied unless you request continued use of Heafey "to study for the Bar." Access and library loan privileges may be arranged without fee for up to two years, or until you pass the Bar Exam, whichever occurs first. You may borrow library materials which circulate but **may not** use conference rooms, library laptops, computer labs, and student Westlaw/ Lexis Systems.

Once you pass the Bar if you wish to use the library in your practice alumni courtesy cards are sold at the Circulation Desk. Fees are based on time in practice. contact the Circulation Desk for current fees.

### B. SCU LAW ALUMNI COMPUTER LAB USE:

(cont'd on page 2)

By Kevin Schweikher

Congratulations on your graduation from SCU Law School. Your ability to use the law library does not end with graduation.

### SCU LAW SCHOOL GRADUATES WHILE STUDYING FOR THE BAR:

While you are studying for the First Bar Examination after you graduate, you may continue to check out circulating materials, and may use conference rooms to study for the exam. After the first Bar Exam your patron status with the library changes.

### AFTER THE FIRST BAR EXAM:

If you need continuing access to Heafey, you must arrange that with the Circulation Desk. Circulation at (408) 554-4072 can answer any questions regarding library access or fees. You may not use library laptops, computer labs, or student Westlaw or Lexis (for exceptions see part B). At the end of this first bar exam, conference room access is denied along with the above mentioned services. Your student Access card is deactivated unless extended library use is granted.

## ALUMNI COMPUTER LAB USE:

(Cont'd from page 1)

If you need access to the career services libraries in Lexis/westlaw for job searching you may, for a short period after graduation, continue to use your Lexis/Westlaw i.d. numbers in the following non-computer lab locations:

1. Access from your home equipment
2. Public access Westlaw/Lexis terminal at the CD-ROM area near the Reference Desk.
3. Law Career Services Office.

For word processing and other general computer use, you may gain access to Kenna Lab and Orradre lab by following these steps:

1. Obtain an SCU Alumni i.d. card through the Alumni office in Donohoe Alumni House.
2. Take the alumni i.d. card to the lab administrator in the Information Technology building.
3. Request access to the computer labs. The lab administrator will either issue a VIP card or request the Access office to activate your old Access card if you still have one. You do not need to go to the Access office- the old Access card can be updated online.

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Access questions?  
Need Library informa-  
tion?

Call the Circulation  
Desk: (408) 554-4072



## REFERENCE LOSS

Heafey's Reference Department will lose a valuable resource on May 10. After nineteen years at SCU Dave Bridgman one of Heafey's Reference librarians will be retiring from his position. Dave has been providing night time and Saturday reference assistance at Heafey since 1981. While working at SCU Dave has also worked a full time schedule at Stanford University's Crown Law Library. He will continue his position at Stanford, where he has worked since 1983. Dave's connections with Stanford have been an added luxury for the Reference Staff.

Dave received his MLS from San Jose State University, where he also received a BA and MS, in 1978. From 1974 to 1983 he worked as a reference librarian and public services librarian at the Santa Clara County Law Library. He received an MBA from San Jose State in 1989. From 1986 to 1987 Dave was president of the Northern California chapter of the American Association of Law Libraries (AALL).

The entire library staff will miss Dave.

## Exam Hours Begin April 24 in effect through May 12.

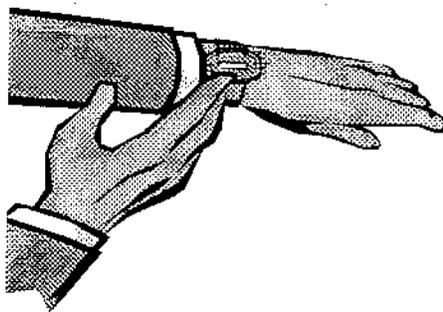
Exam Hours:

Mon-Fri- 8am-2am  
Sat. 9am-midnight  
Sun. 9am-midnight

## Library Ex- tends Exam Hours

If you look at the exam hours listed above you will see that the library has added hours during exams. In the past the library has closed at midnight on Fridays. But beginning this exam period the library will stay open till 2am on Friday nights.

This is due to an increase in the number of exams being given on Saturdays. It is also in response to student requests for more library hours during finals. For more



responses to suggestions please see the associate director's column on page 4.

**Library hours  
Sat. May 13  
(Commencement):  
9am-5pm**

## The Honorable Abner Mikva 2000 Commencement Speaker

Judge Mikva served as the Chief Judge for the United States Court of Appeals for the District of Columbia from 1991 to 1994. He was appointed to the court in 1979, following service in the United States House of Representatives. From 1994 to 1996 Judge Mikva served as counsel to the President of the United States. Since 1996 Judge Mikva has held the Walter Shaefer chair in public policy at the University of Chicago. He is the author of

*The First Branch* (1983), *The Legislative Process* (1995), and *An introduction to Statutory Interpretation* (1997)

## Library Summer Hours.

The library maintains regular hours throughout most of the summer. Regular Hours are:

Mon-Thurs- 8am-midnight  
Fri. 8am-10pm  
Sat. 9am-10pm  
Sun. 10am-midnight

The only summertime exceptions to the regular schedule are:

May 29 (Memorial Day) library hours are: 9am-9pm

July 4 library hours are: 8am-8pm.

After the Bar Examination the library reduces its hours till the start of the Fall Semester.

Post Bar Hours are:

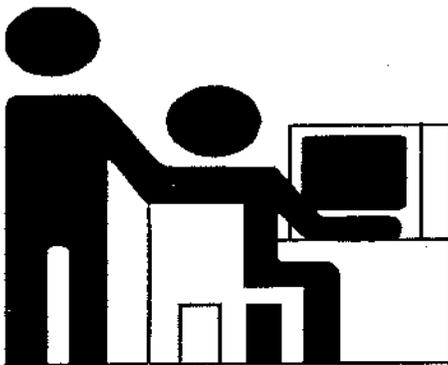
July 25-27: 8am-10pm  
July 28: 8am-6pm  
July 29: 9am-5pm  
July 30: 10am-6pm  
July 31: 8am-6pm

Hours for August will be made available later.

## Computer Lab Reminders:

During finals the computer labs are often the busiest place in the library. To ensure a pleasant, if frantic, environment in the computer labs please remember these guidelines:

1. The dedicated printing stations (the computers attached to the small printers) in Toso and Ruffo are just for printing. Documents should not be composed or edited at these stations. There is a time limit of 15 minutes for use of these computers.
2. Laptops should not be connected to the printers. Do not disconnect the printers or any peripheral items attached to the computers. Printing from your laptop can be done by connecting your laptop in the carrels near the Reserve Room. Carrels #101-110.
3. If you experience a problem at any of the computers or notice a viral infection of a computer, please report the infected computer as soon as possible to either the Circulation or Reference Desk. Computer viruses will spread if they go untreated and that could cripple an entire computer lab.
4. Paper for the printers is available from the Reference Desk. If no one is available at Reference, Circulation can provide paper.
5. The computer labs close 15 minutes before the library. All printing should be done by this time.



Lexis/Westlaw Questions?

Contact the Reference Desk at (408) 554-4452

## FROM THE SUGGESTION BOX.....

By Mary Hood, Associate Director Heafey Law library

First, if you are going to make a suggestion please date it. Although a signature is not required, if you sign your suggestion it would help us get back to you directly if necessary.

The suggestions just submitted to the library fall into three main categories.

### 1.) Library hours

More library hours during finals are needed. It shouldn't be a problem to get a few extra people for a few extra hours.

### Reply:

The law library's traditional exam schedule is that during the reading period the staff extends the library's hours. Monday-Thursday the library is open 8am-2am instead of 8am-Midnight. On Friday the library is open 8am-Midnight instead of 8am-10pm. On Saturday the library is open from 9am-Midnight instead of 9am-10pm. Finally on Sunday the library is open 9am-Midnight instead of 10am-Midnight.

(Continued on next page)

Heafey Headnotes is the bi-semester publication of Heafey Law Library, for law students, faculty/staff, and friends of the library.

Editor/Publisher:

Technical Assistance:

Kevin Schweikher,  
Circulation

Dolores de la Fuente, Tammie Prichard,  
Reference Cataloging

## From the Suggestion Box (Continued from page 4)

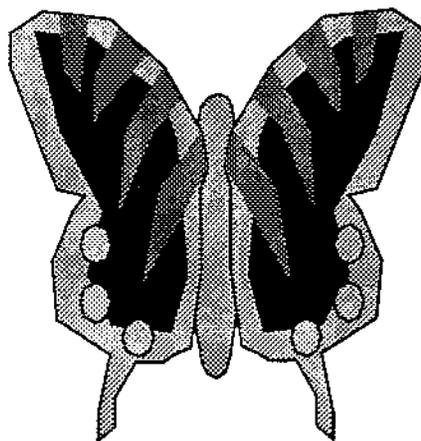
Over the years the library's hours have evolved in response to student needs and staffing resources. For example, for many years the library's hours were 8:30am-Midnight, Monday-Friday; 9am-5pm on Saturday; Noon to midnight on Sunday. We changed the hours to 8am-Midnight Monday-Friday; 9am-8pm on Saturday; 10am-Midnight on Sunday. For the last few years we have reworked our regular schedule so that on Friday we are open 8am-10pm and on Saturdays we are open 9am-10pm. We have also reworked the weekend exam schedule so that we open at 9am on Sundays.

For security and safety reasons we do not like to keep the library open with only one employee on duty. During exams, especially in the Fall semester when the undergraduates, our main supply of student employees, leave campus much earlier than law school finals are done we have a great deal of difficulty finding staff who will work until closing. We attempt to keep sufficient staffing levels during this time, but due to emergencies at result in staffing shortages we

occasionally must close earlier than we would like. However, because of the necessary training for staff, we can't just put someone at the desk for a couple of hours. We need students experienced in working in libraries.

Some of you are aware that we conduct population counts on a daily basis. We use this information especially on holidays to predict what hours we need to be open. But the counts differ from year to year depending upon a number of variables. Thus while somewhat useful, these counts are not the single determining factor in planning our hours.

This year our exam hours will be: 8am-2am; Monday-Friday; 9am-Midnight Saturday and Sunday. These hours began on Monday April 24, 2000.



## 2.) Noise in the Library

Please keep the noise down in the library!

### Reply:

There have been many comments about the level of noise in the library especially around the service desks. The staff tries to keep the sound levels down, but sometimes we forget and sometimes we have patrons who forget to keep their voices down. Part of the problem is due to the design of the building so the sound carries throughout the library from the service desks.

One aspect of the service desks is that business is transacted with the accompanying conversations. This will not change. The library staff and the library's patrons need to communicate. Thus the study areas adjacent to the service areas are never going to be quiet study areas. However if you believe the noise is excessive please let the staff know. If you don't want to directly talk to the staff, use the phones in the copy rooms to let us know.

(Continued on next page)



**From the Suggestion Box**  
(Continued from page 5)

**3.) Equipment/Printer issues**

There were also some comments/questions about equipment in the library especially with reference to printing.

**Reply:**

The library staff, with the able assistance of the Law School's Computer Services Department, attempts to keep the computer labs, including the printers, functioning. In spite of our efforts many times problems occur. One of the ways students can assist the library in keeping the labs operational is to **immediately** report problems or difficulties with the equipment. Students can phone the Circulation or Reference desk to report the problem.

Unfortunately sometimes the problems with the equipment are a result of things totally beyond our control—like networking problems, or server problems. At other times the problems are such that it takes time to diagnose and fix them. Printing problems are a big source of irritation and frustration for all of us. There are many causes contributing to printing problems and require some diagnosis to solve.

If you experience printing difficulties let the staff know **immediately!** Do not just go to another computer and PLEASE do not just try sending the print job again.

I refer you, the reader, to previous issues of *Heafey Headnotes* (Heafey Stacks call #: Z675.12) where there are several articles on printing and the computer labs. The issue of printing and how best to address it is one that the staff is constantly considering. To date no simple solution has presented itself.

Be assured that the staff wants the labs to function for you.

Suggestions for the library may be placed in the Suggestion Box located at the Circulation Desk or from OSCAR by clicking on "Make a Suggestion" on the left hand side of the first OSCAR screen.

You can request the library purchase a particular item from either the Suggestion area on OSCAR or by filling out a form

available from the Reference Desk. But, please remember there are many variables affecting the library's ability to purchase every book we or you would like to have in the collection.



SCU Commencement  
Weekend, June 10 & 11

If you're planning on studying for the bar here this summer or are taking law summer classes, read on!

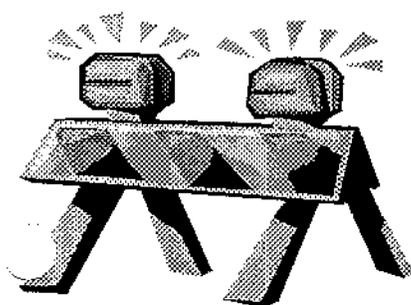
SCU is expecting thousands of visitors for its annual commencement and needs all available parking spaces for our grads and their families and guests.

(Continued on page 7)

## PARKING-

(Continued from page 6)

For that weekend, (particularly Saturday which is undergraduate commencement), please consider getting a ride to campus or using alternative transportation modes such as foot, cycle, train or bus, (or plan on parking off campus).



### LOST IT?

Lost and Found in the Library

If you think you've left something behind in the library or left your Access card behind while making photocopies, then check with the Circulation desk. Materials left behind on desks at closing or found lying around in the library are brought to the Circulation desk. Items left behind in the Bannan classrooms are also brought to the library. We keep everything turned into us from Access

and cell phones to power cords for laptops. But we only keep items for one semester. At the end of the semester we clear out lost and found. Items that have languished in lost and found for more than a semester are either disposed of or given to the other lost and found on campus which is located in Benson Center at the Information Desk.

## SHELVING REMINDERS

Keeping the shelves neat and organized so that everyone can find the material they need easily is a major concern for the library staff. The library staff makes a concerted effort to make certain the collection remains in order for your use. In order to help us keep the shelves organized we ask that you follow these reminders.

1.) Please do not re-shelve materials you use. Either leave them on a table, cart, or a cart near one of the copiers. Thank you for the thought, but we train and pay student employees to shelve materials. This helps guarantee that items get back on the shelf where they belong.

2.) When using the newspapers in the Folio section on the second floor. Please re-assemble the paper when you are finished with it and leave it on a re-shelving cart. Also, please note the library does not keep copies of Sunday advertisements or classifieds, so if you're hunting for those, we don't have them. Keeping the newspaper area neat and organized for everyone's use requires consideration, so please don't heavily rummage or seriously disrupt the newspapers when looking for a particular date. If you are unable to find the issue you're looking for come to the Circulation Desk and put in a Search request. We only keep six months of most of the newspapers. Anything older than that may only be available on microform or on the web.

3.) If you're wanting to save materials at a table or cart, get a Book Save Slip from the Circulation Desk. Sign it and display it visibly with your books so shelvees know not to disturb your materials. Handwritten notes are not honored.

All this helps the library staff keep the shelves neat and orderly so everyone can get the materials they need effortlessly.

## A PEEK OVER OUR SHOULDERS

- A glimpse of what the library staff is currently reading.

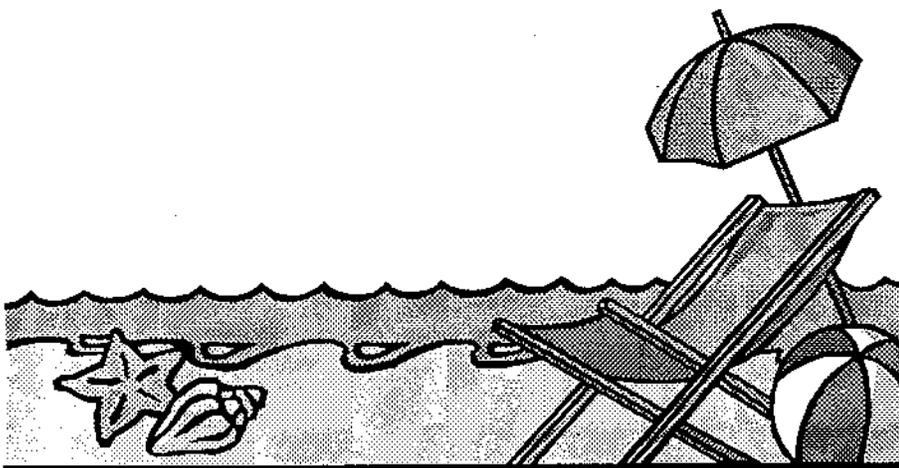
By Diane Cascio

**Ellen Platt, Head of Public Services**, regrets that she has little time to read at present. As spring's warm weather arrives she is drawn outdoors to her extensive garden. After all, those peas won't plant themselves. When she can relax with a book, Ellen, an Oregon native, often chooses to read material with a western theme. Historical fiction, western anecdotes, and authors such as **Wallace Stegner**, **Ivan Doig**, and **William Kittredge** all fill the bill.

Ellen is currently "on a toot", reading a pile of nonfiction books about the North American deserts. She is fascinated by the distinctive land formations and plant populations that characterize each desert and enjoys visiting their open spaces. Currently recommended are **Drylands : the Deserts of North America** by **Phillip Hyde**, and **The Sagebrush Ocean : a Natural History of the Great Basin** by **Stephen Trimble**. Both volumes contain wonderful photographs of desert scenery and will make you want to pack your bag and head out to experience the landscape firsthand. These books are available from Orradre Library.

**Tammie Prichard, Library Specialist III** in the Cataloging Department, usually selects books dealing with U.S. or English history. One of her favorite authors is **Diana Gabaldon** who writes novels that combine Scottish history, time travel, romance, and humor. Tammie is especially impressed with Galbadon's vivid descriptions of very different times and places.

Tammie recently finished **Memoirs of a Geisha** by **Arthur Golden**. This novel tells the story of Sayuri, a woman who was taken from her father at the age of 8 and trained to be a geisha. As part of his research Golden, an authority on Japanese art, interviewed several women who were schooled in the "old tradition" of geisha arts that was still practiced in Japan during the 1930's and -40's. Tammie enjoyed this exposure to a culture that is very different from that found in America. She appreciated Golden's ability to write from the viewpoint of a woman and found the details of the geisha lifestyle to be most interesting. *Memoirs of a Geisha* is available from Orradre Library.



**GOOD LUCK ON  
YOUR FINALS  
AND HAVE A  
GREAT  
SUMMER.**